

Uttar Pradesh Pro Poor Tourism Development Project
TERMS OF REFERENCE
Environmental Specialist at Technical Support Units in Agra and Mathura

1. BACKGROUND

The Uttar Pradesh Pro-poor Tourism Development Project is being prepared by the Department of Tourism, GoUP with the World Bank support. The project aims to unlock the potential of Uttar Pradesh's unique heritage through pro-poor tourism development for selected inclusive growth and poverty reduction in asset-rich, but low income areas in the state.

The Project Development Objective is to increase tourism-related benefits for local communities in the Project target areas through:

- Provision of basic infrastructure and facilities for tourists and local communities alike to enhance their experience and thereby extend their stay and expenditure in the selected destinations;
- Formulation of integrated strategy for tourism growth, management, promotion, branding and improved interpretation of selected destinations;
- Enhancement of tourism governance and systems in selected destinations and at state level;
- Support to improved participation of local communities and entrepreneurs in the tourism value chain in selected destinations.

In terms of institutional arrangements for the project implementation, a State Project Coordination Unit (SPCU) has been established and fully staffed in the Department of Tourism, GoUP, in Lucknow.

At destination level, the existing Development Authorities, including the Agra Development Authority (ADA) and the Mathura-Vrindavan Development Authority (MVDA), are responsible for the project execution as Implementing Entities (IE). The TSUs will be supported by specialists to be hired by the SPCU and work as part of Technical Support Units (TSU).

The TSUs will function under the overall guidance of the SPCU. They will be housed in the respective Development Authority and report directly to the Divisional Commissioner and the Vice-chairman, as required as well as the Project Director at the SPCU.

The TSUs primary responsibility is to directly support the IEs through on-the-job technical support and training, in areas as diverse as contract planning, procurement and management, to supervision of civil works execution, support to coordination, communication and monitoring of the project investments and activities at subproject areas.

The TSUs are also the primarily responsible for monitoring all subprojects and activities under the project to ensure full compliance with the requirements of the Environmental and Social Management Framework (ESMF) as well as RAPs, SMPs, and EMPs, etc., from their planning to implementation.

2. SCOPE OF ASSIGNMENT AND DETAILED TASKS

To ensure effective implementation of and compliance with the project's ESMF and provide guidance while supervising environmental issues during project implementation, the SPCU is hiring a fulltime Environmental Specialist to be based in the IE in Agra/Mathura.

S/he will be responsible for ensuring that the project's environmental goals are achieved by (i) addressing potential adverse environmental impacts resulting from the project implementation in an effective and timely manner; and primarily advise, supervise and support the Implementing Entities (IEs) in Agra and Mathura during the project implementation and will work under the guidance of the Environment Specialist at the SPCU.

The Environmental Specialist is responsible, but not limited, for the following:

- a) Supervise the implementation of all environmental aspects of the project during its implementation at subprojects level, ensuring that the World Bank standards and safeguards procedures as well as the provisions of the Environmental and Social Management Framework (ESMF) and all related environmental documents prepared under the project are duly followed by the DoT, Implementing Entities and contractors.
- b) Advise the Implementing Entities on all environmental aspects during design and implementation of subprojects.
- c) Prepare site specific safeguard training plans for the approval of SPCU/World Bank, and provide safeguard orientation trainings to contractors and subproject staff prior to commencement of civil works.
- d) Review the Environmental Management Plans and Environmental Monitoring Plans and any other related documents regarding their compliance with the project's ESMF, various environmental issues on the ground and the adequacy of management measures and provide necessary guidance to the contractor in improving the safeguards, during construction phase.
- e) Coordinate with the Implementing Entities and support securing regulatory clearances such as Environment, Forest, or consents from UP Pollution Control Board (UPPCB) and other agencies
- f) Carry out documentation review and in situ assessments. Carry out regular visits to subprojects areas to monitor as well as to provide onsite guidance (at least once a week) to the project Implementing Entities and contractors on the implementation of respective Environmental Management Plans (EMPs) and the ESMF.
- g) Coordinate with the Supervision Consultants, Quality Auditors and consultants / agencies of the subprojects (both at SPCU and at IEs) and ensure that the environmental aspects related to tasks of respective agencies are performed as per the ESMF.
- h) Participate in monthly/bimonthly/quarterly review meetings of the Implementing Entities and the SPCU and provide advice on environmental aspects of the respective subprojects during implementation.
- i) Maintain a data base in a standard form on the status of various environmental activities of subprojects (clearances, compliances, EA reports, progress reports, etc.) and update the same on a regular basis.
- j) Prepare and submit monthly progress reports to the project Implementing Entities and the SPCU, on all the aspects related to environmental management of subprojects.
- k) Follow up with the project Implementing Entities and the SPCU and other agencies in addressing various environmental safeguard measures agreed during the World Bank

implementation support missions from time to time, and provide timely update to the SPCU.

3. QUALIFICATIONS REQUIRED

The qualification and experience of the Environmental Specialist shall be as follows:

Minimum Educational Qualifications:

- Post-graduate in Environmental Engineering/Science from a reputed institute

Relevant Experience:

- Minimum of 8 years of experience in implementation of environmental safeguards measures in civil works with at least 5 years of experience in carrying out Environmental Assessment (EA/EIAs), preparation of Environmental Management Plans (EMPs) and management of environmental issues in infrastructure and services provision schemes/projects/investments.
- Background in urban environmental management programs is essential.
- Proven knowledge of environmental policy and management at national and city levels in India.
- Knowledge of the World Bank's Environmental Safeguard Policies and India's central government's environmental legal requirements preferably.
- Proven experience in providing orientation trainings in environmental safeguards.
- Proven experience in effectively assisting urban local and state governments in environmental management, including support to preparation of key technical documents and clearances from competent authorities.
- Experience desirable in tourism development and heritage management including natural, build and intangible heritage within a development perspective and in a participatory manner.
- Working computer knowledge.
- Excellent communication skills and fluency in spoken and written English and Hindi.

4. PERIOD OF ASSIGNMENT

The Environmental Specialist will be hired for a period of 36 months from the date of contract, to be reviewed based on performance and on mutually acceptable terms.

5. PLACE OF ASSIGNMENT, REPORTING AND OUTPUT

The Environmental Specialist will be hired and placed in the project Implementation Entities, at ADA/MVDA offices in Agra and Mathura.

The Specialist will report to the Implementing Entities and the SPCU and shall provide outputs by way of monthly Environmental Monitoring Reports as per ESMF and EMPs, including reviews on various documents and other environmental matters related to the subprojects

All reports shall be properly documented and maintained for annual audit.